

# Potomac Properties LLC

## Rental Application

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**Address of Property to Be Rented:** \_\_\_\_\_  
Williamsport, Pennsylvania 17701

**Rental Term:** Fall 2014 - Spring 2015  
Semester rental rate - \$\_\_\_\_\_ per semester

**Amounts due prior to occupancy:**

Security deposit: \$450 Must be paid to pick up keys  
Holding deposit on unit: \$500 Due with signed lease  
Total: \$\_\_\_\_\_

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**Applicant Information**

Full Name (include all names you use): \_\_\_\_\_

Date of Birth: \_\_\_\_\_ PCT Student ID #: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

PCT email address: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Driver's License Number/State: \_\_\_\_\_

Other Identifying Information: \_\_\_\_\_

Vehicle Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ Year: \_\_\_\_\_

License Plate Number/State: \_\_\_\_\_

**All information given by you must be true and correct.**

**College Rental History**

Last college housing Address: \_\_\_\_\_

Dates Lived at Address: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

Landlord/Manager: \_\_\_\_\_ Landlord/Manager's Phone: \_\_\_\_\_

Previous Address: \_\_\_\_\_

Dates Lived at Address: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

**Employment History:** (If employed in the Williamsport area)

Name and Address of Current Employer: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

Name of Supervisor: \_\_\_\_\_ Supervisor's Phone: \_\_\_\_\_

Dates Employed at This Job: \_\_\_\_\_ Position or Title: \_\_\_\_\_

**Miscellaneous-Everyone please fill this out**

**Do you rely on a delayed disbursement of a loan or grant?** \_\_\_\_\_

**Have you been notified that your grant has been approved?** \_\_\_\_\_

Do you smoke?      \_\_\_ yes      \_\_\_ no

Have you ever:

Had your contract for on campus housing terminated? \_\_\_\_\_ Why? \_\_\_\_\_

\_\_\_\_\_

Have you ever had an off campus housing contract terminated? \_\_\_\_\_

Which landlord? \_\_\_\_\_

\_\_\_\_\_

Have you ever filed for bankruptcy? \_\_\_ yes \_\_\_ no    Been sued? \_\_\_ yes \_\_\_ no

    Been evicted? \_\_\_ yes \_\_\_ no    Been convicted of a crime? \_\_\_ yes \_\_\_ no

Explain any "yes" listed above. \_\_\_\_\_

\_\_\_\_\_

**References and Emergency Contact –Please make sure all information provided here is current and correct.**

Personal Reference: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Emergency Contact: **Parents or Guardians** \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

work phone \_\_\_\_\_ Cell \_\_\_\_\_

Address: \_\_\_\_\_

Emergency Contact: \_\_\_\_\_

Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**I certify that all the information given above is true and correct and understand that my lease or rental agreement may be terminated if I have made any material false or incomplete statements in this application.** I authorize verification of the information provided in this application from my credit sources, credit bureaus, current and previous landlords and employers, and personal references. This permission will survive the expiration of my tenancy.

Date \_\_\_\_\_ Applicant \_\_\_\_\_